

Satilla Advocacy Services

Position Description

Position Title: SANE Nurse/Community Awareness Coordinator

This Position Reports To: Executive Director

Position Summary:

The Sexual Assault Nurse Examiner (SANE)/Community Awareness Coordinator will provide timely, non-judgmental, compassionate care to the sexual assault/physical abuse victim. The SANE exam may include a medical-forensic exam, prophylaxis for pregnancy and sexually transmitted diseases, photographic documentation and referrals for appropriate medical and psychological follow-up, support and participation in legal proceedings. The Coordinator will also plan, develop, manage and facilitate sexual assault awareness and child abuse awareness curriculum throughout the school systems and Waycross Judicial Circuit.

Position Duties and Responsibilities:

- Perform and document sexual assault forensic interviews/exams timely and accurately
- Use proper techniques to perform forensic photography according to policy/procedure and standards of practice
- Acts as a 24-hour resource to program participants while on-call
- Performs assigned work safely, adhering to established departmental safety rules and practices. Reports to supervisor, in a timely manner any unsafe activities, conditions, hazards, or safety violations that may cause injury to oneself, other employees, patients and visitors
- Provide appropriate medication administration, discharge instructions and health care referrals according to policy/procedure and standards of practice
- Use appropriate equipment and techniques to collect evidence, document forensic procedure(s) and maintain chain of custody evidence accurately according to policy/procedure and standards of practice
- Testify as a fact witness in a court of law to any cases performed, as needed
*Following employment/termination with SAS, it will remain to be an obligation of the RN to respond and coordinate with attorneys prior to and during the court process
- Participate in community awareness, outreach projects and fundraisers as needed
- Develop and implement awareness and prevention education curriculum for school levels Pre-K through college and community groups and organizations with age-appropriate material
- Coordinates with school education leadership, health and community agencies to schedule training programs
- Identify, train and utilize school education leaders to maximize agency community education/awareness coverage
- Design, develop and maintain all awareness and prevention materials, as needed
- Maintain accurate statistics and monthly/quarterly reports
- Maintains confidentiality at all times

This is a full-time position with benefits in our Coffee County Center.

Minimum Qualifications:

- Associate's degree in nursing
- License, RN
- Minimum two years nursing experience
- Certification SANE- current or within 6 months of employment
- Forensic Interview Certification- current or within 6 months of employment
- Valid GA driver's license, clean DMV record and reliable transportation to various worksites
- Must have clear criminal background check
- Sensitivity to victim's issues and needs, including the ability to understand and follow all regulatory requirements regarding safety and confidentiality of clients
- Ability to work under pressure, flexibility and willingness to work some evenings and weekends as program demands

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Employee Signature

Date